

[District Academic Senate Website](#)

Governing Council Officers 2014-2015

Diana Bennett
President

Douglas Hirzel
Cañada College AS President

David Laderman
College San Mateo AS President

Kate Williams Browne
Skyline College AS President

Teresa Morris
Chair District Curriculum Committee

Anne Nichols
Cañada College AS Vice President

Theresa Martin
College San Mateo AS Vice President

Stephen Fredricks
Skyline College AS Vice President

APPROVED: 4/13/15

SMCCD District Academic Senate

Minutes 2/09/15

2:15 pm – 4:15pm

District Conference Room 222

Meetings of Governing Council are open to all members of the campus community.

Item/Topic	Presenter	Time	Details	Procedure/Discussion/Information /Action
Call to Order	President	1	Time: 2:17 Timekeeper: Recorder: Browne	Procedure
Introductions	President	1	Members present: Bennett, Laderman, Browne Fredricks, Hirzel, Nichols Members absent: Morris, Martin Guests:	Procedure
Adoption of Agenda: 2/09/15	President	1	M: Hirzel S: Laderman	ACTION
Approval of Minutes: 12/08/14	President	1	M: Laderman S: Hirzel	ACTION
Public Comment				
	Public		3 minutes per speaker on Non Agenda Items	Information

Presentations

Information

Agenda Items

Consent Agenda:

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the SMCCD District Academic Senate members present, be approved by one motion after allowing for member questions about a particular item. Prior to a motion for approval of the consent agenda, any member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.













SS & R Resolution	Bennett	1	AFT - Resolution to Improve Student Success and Retention
Study Abroad	Bennett	1	SA Faculty Oversight Committee - Bylaws

Continuing Senate Business:

President's Update	Bennett		<p>President's Update</p> <ul style="list-style-type: none"> • Board Retreat - <ul style="list-style-type: none"> • 3 goals [student success, innovation thru prof & org dvpt, broaden partnerships], Board wants to address community with \$ spent & goals met. • Discussion of Strategic Plan, with DRAFT goals elaborated & edited • Construction prep-Apprenticeship program, to be offered at one of the colleges at some time • DSPC – Continued work on goals • DPGC – First read of policies, Mutual Respect discussion
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Curriculum	Morris		None
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Faculty Selection Procedure	Browne		<p><u>Faculty Selection Procedure:</u> Take to local Senates as Info item, Diana will send it to all AS Presidents. .</p> <p><i>Issue:</i> the Screening committee is held to Screening but is not to do Faculty Qualifications committee; time-sensitive issue [Board Policy 3.15.12]. <i>Question:</i> When should a Fac Quals Committee be chosen/alerted? Should</p>
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			<p>the Fac Screening Comm chair establish the FQ Committee as the screening process commences? Please add FAQs for the Equivalency description, including “All-but-Dissertation”.</p> <p>Screening for Adjuncts: simplified selection committee [Dean & at least 1 discipline expert]</p> <p>Faculty Hiring Handbook- will be rolled in and become the Faculty Screening Procedures book.</p>
Sabbatical Resoluiton	Hirzel		Data being gathered and will presented at next meeting
Prof Dev Funds	Bennett		<p>Additional Prof Dev Faculty Funding Sources - deferred to next meeting</p> <p>[NOT: AFT -Article 13]</p>
R & R	ALL		<p>Review Chapter 6 Policies</p> <p>Vetted at all campuses</p> <ul style="list-style-type: none">  6.05 Academic Calendar_revDAS  6.11 Requirements for Degrees and CertificatesDAS  6.14 Course Prerequisites and Other Limitations on Enrollment DAS  6.19 Multiple and Overlapping EnrollmentsDAS  6.26 Transfer of CreditDAS  6.31 Auditing of Courses_DAS  6.38 Criteria for Selection of Guest SpeakersDAS  6.39 Presence of Non-Students on Campus_DAS  6.50 Student Teachers and InternsDAS  6.80 Policy Governing the Use of Off-Campus FacilitiesDAS  6.90 Community Education ClassesDAS  6.94 Contract Courses and ServicesDAS
Equivalency to Min Quals	ALL		<p>Revision Equivalency Policy & Process</p> <p>BP Procedure 3.15.2</p> <p>Add FAQs for the Equivalency description, including “All-but-Dissertation”.</p> <p>Continued revision at next meeting</p>
New Senate Business:			
DW Curriculum	Bennett		<p>District Wide Curriculum Process of new programs offered at sister campuses.</p> <p>Bruce Maule presented information regarding CSM and Skyline’s CPA Tax Preparation course. CSM faculty claimed they were mislead on opening day, being told by Skyline that Skyline would not create CPA</p>

			<p>prep courses; Skyline faculty apparently copied and pasted all CSM CPA prep courses, and submitted to COI; Skyline faculty apparently did not respond to Curricunet questions, regarding similar courses at other district colleges, and consultation. Possibility of enrollment declining at CSM and running both programs would put both programs in jeopardy of cancellation. CSM 's accounting faculty requested that Skyline's program not be offered in Fall in order to maintain a robust program at CSM. All DAS members, at the time, based on the presentation, felt there should be a delay in Skyline offering the courses this fall.</p> <p>President Bennett reported her meeting with VP Council. VP Council and President Bennett are in conversation to develop a collaborative process district wide for program offerings. The researchers will provide data going back two years for the next VP Council meeting</p> <p>It was also suggested that both colleges monitor the program for a year</p> <p>District Senate will work with the District Curriculum committee to review the process within CurricUNET .</p> <p>President Bennett will continue the discussion with district</p>	
JOINT VP Council Mtg	Bennett		Set meeting date – deferred	
Announcements				
Next Mtg	March 2015		DAS Meeting March 9, 2015	
Adjourn	President		M: Hirzel S: Laderman	ACTION
All Board Policies and Procedures may be found at Regs & Rules SharePoint site				